

SCHOOL COMMITTEE POLICY SUBCOMMITTEE MINUTES

Date: February 17, 2012 @ 1:00PM. The meeting commenced at 1:20PM
Location: Town Building
Present: Barb Fletcher, Beth Butler, Ruth Mori, Marlene Dodyk, Brad Crozier

I. PURPOSE OF MEETING:

The Subcommittee reviewed the following topics and discussed whether further action, if any, was needed.

- A. Traumatic Brain Injury/Concussion Policy and Protocol - JJIF**
Ruth Mori and Marlene Dodyk will review the draft policy and provide feedback. The Committee reviewed the draft protocol with Ruth Mori and Marlene Dodyk and provided comments. The draft policy and protocol will come before the School Committee at its next meeting.
- B. Minutes of Subcommittee Meeting of February 15, 2012**
After review of the draft minutes of the February 15th meeting, Barb Fletcher made a motion to approve the minutes, as amended, and Beth Butler seconded. The vote was unanimous, 2-0.
- C. Homebound Instruction - IHBF**
The Committee met with Marlene Dodyk and Brad Crozier to review the Homebound Instruction policy. Based on their review of the policy, certain revisions were made. The policy will come before the School Committee at its next meeting.
- D. Policy Manual Review**
Beth Butler spoke with Jim Hardy at MASC. Since we have updated our policy manual within the last 5 years, he recommended that we conduct a "health check" that would be free under our MASC fee. The Committee is in agreement with his recommendation and will bring it before the School Committee at its next meeting.

II. Next Meeting of the Policy Subcommittee

The next meeting of the Policy Subcommittee will be on March 1, 2012 at 8AM. The agenda may possibly include Community Use of Facilities, Bullying Policy, and general policy review.

III. ADJOURNMENT:

Barb Fletcher made a motion to adjourn and Beth Butler seconded. The vote was unanimous, 2 - 0. The meeting was adjourned at 3:15PM.

Respectfully submitted,

Barb Fletcher *Beth Butler*
Barb Fletcher and Beth Butler

LIST OF DOCUMENTS:

- Traumatic Brain Injury/Concussion Policy and Protocol - JJIF
- Draft February 15, 2012 Policy Subcommittee minutes
- Homebound Instruction - IHBF